**SALARY CERTIFICATE**

This is to certify thatMr. / Mrs. **------------------------------------------**S/o / D/o / W/o Mr. **--------------------------------------** residing at **--------------------------------------------------**whose signature appears above is a permanent employee of --------------------------------------------------------------------------------------------------------------------- (name of department / institution) and he/she has drawn Pay and Allowances are as follows for the month of ----------------------------- (month and year):

|  |  |  |  |
| --- | --- | --- | --- |
| **GROSS SALARY (Rs.)** | | **DEDUCTIONS (Rs.)** | |
| Basic Pay |  | EPF |  |
| DA |  | Insurance |  |
| HRA |  | Home loan |  |
| Medical Allowance |  | Car loan |  |
| Others / Misc |  | Others / Misc. |  |
| **Gross Salary (1)** |  | **Total Deduction (2)** |  |
| **NET SALARY (1-2) = Rs. -----------------------------**  **(Net Salary Rupees -------------------------------------------------------------------------------------- Only)** | | | |

**Date of birth: --------------------------------------------- Date of joining in the present employment: -----------------------------------------------**

**Present designation: --------------------------------------------------------------------------------------------------------------------------------------------**

**Date of retirement: --------------------------------------------------------This salary certificate issued for: -------------------------------------------**

**Signature and Designation of Officer Authorized**

**Place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Office Stamp: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**